

MILTON NORTH CAROLINA TOWN HALL/TDH

TUESDAY: March 08, 2022----7:00 PM. Minutes

Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.

Thursdays- 4:00 pm.-7:00 pm. Payments Only

CALL TO ORDER:

Mayor Patricia Williams called meeting to order at 7:00 pm

This meeting is being recorded and I (Mayor Patricia Williams) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

PLEDGE OF ALLEGIANCE:

- **Mayor Patricia Williams** asked everyone to please stand for the Pledge of Allegiance.

PRESENT: Mayor Patricia Williams, Shirley Wilson, Town Clerk, Sharon Williams, Finance Officer, Commissioner Cathia Stewart, Commissioner Valerie Sottile, Sherri Garrard

Zoom: Commissioner John Wallace Jr

APPROVALS: **Mayor Patricia Williams** called for approval of the of the **March 08, 2022, Agenda:** **Commissioner Cathia Stewart: Mark off EDC Meeting March 08, 2022: EDC Meeting will be held on March 14, 2022. Mayor Patricia Williams has two additions below the Commissioners Report add Closed Session. This Closed Session is in regard to Statue 143-318.11 to consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body. Which privilege is hereby acknowledged? Also add below New Business: Roxanne Palmer, Update on the Greenway Trail in the Town of Milton. Commissioner Valerie Sottile** motioned to approve the **Agenda for March 08, 2022**, with the changed items under Commissioners Report mark off EDC Report, **add below Commissioner Report Closed Session; add below New Business: Roxanne Palmer, Update on the Greenway Trail in the Town of Milton, motion was second by Commissioner Cathia Stewart. Mayor Patricia Williams** asked for the approval of the **February 15, 2022, Minutes. Commissioner Cathia Stewart** asked **Sherri Garrard** was the spelling of her name **Sherry or Sherri**. The name spelling will be corrected throughout the minutes. **Commissioner Sherri Garrard** motioned to approve the **February 15, 2022, Minutes, as they stand. Commissioner Cathia Stewart** second the motion. **All members were in favor of the amended agenda for March 08, 2022, and the February 15, 2002, minutes as they stand unanimously.**

MAYORS REPORT: Mayor Patricia Williams: Update on Milton Post Office: Manufacturing has been delayed due to the COVID Supply Chain issues and funding issues. The Milton Post Office is projected to arrive within 45 days. No official date has been set.

- **High Street Baptist Church Crosswalk Update:** Crosswalk light is in good working order.
- **Late Payment Fees will begin to be applied to overdue water payments beginning in March 2022.** A delinquent payment charge is **\$10.00**. Payment is now due by the **25th** of each month.
- Professor Dick Hails and the Team from UNC Chapel Hill will be coming to the Planning Board Meeting on March 13, 2022, to discuss the implementation of the draft of the Milton Comprehensive Plan.

- The Milton Chamber of Commerce Members Breakfast in Milton for Chamber Members will be held on Tuesday April 05, 2022, from 8:00 a.m.-9:30 a.m. Starting at the TDH Museum and moving to other locations for sneak previews of what is offered in Milton. There will be a follow-up cocktail hour on Thursday May 05, 2022, starting at 5:30 p.m. for Chamber members. These are wonderful opportunities for Caswell County Natives to visit Milton.
- In your Town folder you will find a thank you for the CARES ACT funding from the Thomas Day House Restoration. Space
- Flushing of the Milton Pipes and Fire Hydrants will be on March 28, 2022. Please mark your calendars for that.
- On February 16, 2022, Mayor Patricia Williams attended the Piedmont Triad Rural Planning Organization. The meeting consisted of election of the Chairman and Vice Chairman and the 2022 membership appointments. There was an updated of the North Carolina Department Board of Transportation along with division seven and division eight updates. Nothing within the Township of Milton.
- A meeting will be set up in March 2022 by VIR with North Carolina Law Enforcement, Caswell County Sheriff's Department, North Carolina Highway Patrol, North Carolina DOT, Town of Milton, Virginia Law Enforcement, Halifax County Sherriff Department and Virginia Highway Patrol to discuss upcoming events at VIR. That date has not been set.

STAFF REPORTS: Finance Officer Sharon Williams:

- Finance Officer Sharon Williams at the end of February 2022 the first report is General Fund: Target for Revenue is at 67% and Expenditures 67%. Revenue is at 83 % through February 2022. Expenditures 65% through February 2022. Total Revenue today is \$68,434.00 the Expenditures are \$43,470.00.
- Water Fund Revenue target is 67% the Revenue is at 72%. Revenue through February 2022 is \$94,862.00, Expenditures are at 64%. (\$81,691.00) Had a break in the main sewer line today March 08, 2022 (large expenditure) Academy Street (explained) total expense \$5,600.00. Repair of the driveway will come out of the General Fund. Spent \$2236.00 in February 2022 on Pumps. Year to date we have spent 40% out of the Repair Maintenance Budget \$19,486.00 on things out of the ordinary.
- Bank Statements: End of February and 1st of March 2022-\$36,646.00 after outstanding \$35,468.00 Water Fund \$31,877.00 after outstanding \$27,202.00
- North Carolina Capital Management for the American Recovery Plan Act Fund the balance is \$23,425.00 and the North Carolina Capital Management Trust Fund we have \$105,017.00. Mayor Patricia Williams explained to Commissioner Sherri Garrard the new Commissioner about the ARPA monies.
- You have copies of the Bank Statements for the General Fund and the Water Sewer Fund. Any Questions? N/A

PUBLIC COMMENTS: N/A

OLD BUSINESS: American Rescue Plan Funds-The Preliminary Engineering Report There was a conversation we had with Dewberry Davis, and it was brought to the Commissioners they did not want to deal with that particular company. So that is now off the charts. Mayor Patricia Williams has looked at another company and have a recommendation for they are called Alex Williams Carmintine Engineering. The company is out of the Mebane, Burlington area. This company was recommended by a former Finance Officer with the Burlington City Council. I got a report from them that it would be between Thirty and Forty Thousand to get a Preliminary Engineering Report,

which was quoted by **Dewberry and Davis** also. Not an unusual quote. They could not speak specifically because they did not have any of the town infrastructure drawings. Contacted our **Water Maintenance Mike Behler** to send a map of the town's infrastructure survey to this particular company. Dewberry and Davis stated there were Grants to pay for the **Preliminary Engineering Report**, but I (**Mayor Patricia William**) do not know if the **Grants** are available now or not. When I approach the **Caswell County Commissioners** before movies came out the **ARP Monies** went to the county, I approached them about giving the **Town of Milton** funds for replacing different parts of the infrastructure in town. At that point in time, they recommended and asked if we had a **Preliminary Engineering Report** in place. They encouraged having a **Preliminary Report** in place first. **Preliminary Engineering Report** is a plan of action that will give the town steps they need to take instead of going in and randomly replacing parts. This is why we focused on **Dewberry and Davis** first because they had background information on the town's infrastructure. The amount **Dewberry** gave was the same about as this **Engineering company**. We have been thinking about using our monies for this project. It would take the full amount. It is up to the Commissioners and the Town Board to do what is best for the town's future. Commissioner Valerie Sottile asked if the county will ever give us the money if we get the Preliminary Report. Mayor Patricia stated nothing was guaranteed. (Discussion) We could ask the **County Manager Bryan Miller** if the **4.2 million dollars** has already been budgeted, he would certainly know if the funding were still available.

Lifting Mask Mandates: Last time discussed was in November 2021. In person Council Meetings are coming along with the Emergency Executive Order. Discussion on lifting the Mask Mandate in town business and town meetings. CDC has made it optional. Commissioner Valerie Sottile (optional) Commissioner Sherri Garrard (optional) Commissioner Cathia Stewart (optional) Commissioner John Wallace (keep the mandate) It was motioned by Commissioner Valerie Sottile to lift the mandate make it optional mask. Commissioner Sherri Garrard second the motion. All in favor 3 (I) and (one opposed) Number of people in the meeting we have a limit of fifteen people since November 2021. (Keep it to the Fire Code Regulations) Commissioner Sherri Garrard Motion no limit allowed in town meet but we keep it to the fire Code that exist for the building. Commissioner Cathia Stewart second the motion. All were in favor. Unanimous

NEW BUSINESS:

- **Mayor Patricia Williams: LGC required Meeting, The Local Government Commission** we have been on their list. They have required us by the judicial order of the town we have to attend a required meeting. We sent to **Mark Baker** that some of our town meetings are on these dates. **Mark Baker** sent back information for us to participate in the eight modules online and take this training. The Board members should understand the statutory requirement of the **Local Government Budget and Fiscal Control Act**. Make sure they are being followed in their **Local Government**. This training will help with both. Training can be watched all at once or over time. Go through the Modules as a refresher. Explained After each Module there are **quizzes**.

Roxanne Palmer: Update on Greenway Trail in the Town of Milton

- ✚ Included a little history about the Greenway Trail (Explained)
- ✚ Phase I and Phase II
- ✚ Met with Excavation and Engineers, Dewberry, NC Department of Environmental Resources, Soil, Erosion and Conservation reviewed and gave the green light. Moving forward.
- ✚ Cares Act Designated monies (\$5,500.00)
- ✚ Clements Landscaping Company is coming, Covert
- ✚ Looking at April and its takes about three days
- ✚ Duke Energy, (\$10,000.00) SOVAH Health, \$1,000.00-\$1500.00 wants to sponsor
- ✚ Story Walk
- ✚ Heritage Trail—Name Signage Up (Cotton Gin)

COUNCIL MEMBERS REPORT: N/A

CLOSED MEETING: 8:05 p.m.

Close the Closed Meeting 9:20 p.m. moved back into the regular town meeting.

- ✚ CREATE AN ORDINANCE:** Crop Street and Leas Alley
- ✚** Next meeting will be a Public Hearing.
- ✚** Easement will be created by Attorney John Thomas if it becomes necessary.

CLOSE OF MEETING: Mayor Patricia Williams asked for a motion to adjourn the meeting. **Commissioner Valerie Sottile** motioned to adjourn the meeting and second by **Commissioner John Wallace**. All members were in favor. **Time: 9:35 p.m.**

Next Town Meeting **April 12, 2022**

Submitted by: Shirley Wilson, Town Clerk