

## MILTON NORTH CAROLINA TOWN HALL/TDH

**TUESDAY: October 10, 2023----7:00 PM. Minutes**

**Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.**

**Thursdays- 4:00 pm.-7:00 pm. Payments Only**

### CALL TO ORDER:

**Mayor Patricia Williams** called meeting to order at 7:00 pm

This meeting is being recorded and I (Mayor Patricia Williams) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

**PLEDGE OF ALLEGIANCE: Mayor Patricia Williams: Mayor Patricia Williams** asked everyone to please stand for the Pledge of Allegiance.

**PRESENT:** Mayor Patricia Williams, Shirley Wilson, Town Clerk, Sharon Williams, Finance Officer, Commissioner Cathia Stewart, Commissioner Valerie Sottile, Commissioner Sherri Garrard, Commissioner John Wallace Jr

### ABSENT:

**APPROVALS: Mayor Patricia Williams** called for approval of the **October 10, 2023, Agenda: Mayor Patricia Williams:** made one addition under **New Business: Food Truck Policy Application Review. Commissioner Cathia Stewart** motioned to approve the **Agenda for October 10, 2023, with the addition under new business.** The motion was second by **Commissioner John Wallace.** All were in favor. **Mayor Patricia Williams** asked for the approval of the **September 12, 2023, Minutes. Commissioner Sherrie Garrard** motioned to approve the **September 12, 2023, Minutes, as they stand. Commissioner Valerie Sottile** second the motion. All were in favor.

### MAYOR REPORT: Mayor Patricia Williams:

- ✦ **Withers Ravenel Engineering Firm** sent an update to the town of Milton on their project for creating a **PER (Preliminary Engineering Report) AMP (Assessment Management Plan and CIP (Capital Improvement Plan)** A list of items needed from the Milton Finance Department was sent and Sharon is busily sending information as requested.
- ✦ **Notification: The Milton Planning Board** will have two vacancies starting in **November 2023** to be filled immediately. One vacancy is for a two-year term and the other vacancy is for a four-year term. If anyone is interested in applying for the position, please email the Milton Town Hall at [milontownhall2@gmail.com](mailto:milontownhall2@gmail.com) for an application or call the Milton Town Hall at 336-234-00300 or stop by the Town Hall on Tuesday's and Thursday's from 4:00-7:00 p.m.
- ✦ On Saturday **October 28, 2023,** there will be a Milton Autumn Festival. A flyer will be included in the **October 2023 Water Bill** given details and itinerary of the day. Please plan to attend.
- ✦ On Saturday **September 30, 2023,** Lizzie Morrison Community Economic Development Planner for the Piedmont Triad Region Department of Commerce held a zoom meeting discussing what day and time best suited the citizens of Milton to meet for a **Community Economic Visioning Workshop.** Monday **October the 30<sup>th</sup> 2023** will be the day from 5:30 p.m. to 7:30 p.m. Childcare will be provided; a flyer will be included in the **October 2023 Water Bill.**
- ✦ At the next Milton Town Meeting on **November 14, 2023,** the newly elected officials will be sworn in and will hold the meeting at 7:00 p.m. here in the Milton Town Hall.
- ✦ **STAFF REPORTS: Sharon Williams** Presented the **General Fund** through
- ✦ **September 2023 First Quarter** the Target was **25%** for our Revenue **16%** and Expenditures **13%**. Total Revenue **\$3,099.00.** and Expenditures **\$5180.22**  
**Water Sewer Fund: Revenue 20%** Explained and Expenditures **27%**

**Bank Reconciliations: General Fund at the end of September 2023 \$31,232.00 and as of last Tuesday October 03, 2023, the amount was \$28,900.00. (Outstanding Checks) Water Sewer at the end of September 2023 the amount was \$39,874.00 and as of last week October 03, 2023, the amount was \$34,983.00. North Carolina Capital Management Trust the (SCIF Fund) Interest for September 2023 N/A \$51,712.00 The Capital Management Trust Account (does not have September 2023 interest yet.) Amount in account \$151,201.00.**  
**General Fund and Water Fund Bank Statements: Attached**  
**Audit Approval: Complete today October 10, 2023**

**PUBLIC COMMENTS: Judy Brandon**

**Water Leak Relief:**

**Concern is the high-water bill.**

**Why have we not received a new meter?**

**Taking this long to get a resolution to have it waived.**

**OLD BUSINESS:**

- ✦ **Town Clerk Shirley New Milton Website: Mrs. Leniece is ready to launch the website as soon as we give her permission. Shirley Cadmus took an abundance of pictures forwarded them to me and I sent them to Leniece. Decision to preview before she launched.**
- ✦ **Discussion on creating an Ordinance for the Planning Board: Mayor Patricia Williams explained the duties of the Planning Board, including the Adjustment Board, Historic Preservation, Zoning Board, and there are a lot of responsibilities stemming from this board. There are going to be two open positions coming up. Please express your interest in joining. If there are no comments or discussion I (Mayor Patricia Williams) ask for a motion to approve the Ordinance for creating a Planning Board. Commissioner Valerie Sottile motioned to approve the Ordinance for creating a Planning Board. Commissioner John Wallace seconded the motion. All were in favor. Ordinance was signed.**
- ✦ **Leak that took place in May 2023. (Look at the Water Leak relief Policy (explained) No leaks found, and the meter was working fine via Mike Behler (Water Supervisor) Could not find a reason for the water loss (24,600). Discussion on unforeseen incident. (Tabled) Continued in order to look at more thoroughly by the new officers. Commissioner Sherri Garrard will introduce as soon as possible after the new offices are installed.**
- ✦ **Discussion on considering a Milton Mascot: Angela Upchurch in our last month's meeting gave a synopsis of who Wayne Bailey was and said she would like for the town to look at adopting the wild turkey as Milton animal mascot. It should be a town discussion of all the town's residents. (Discussion) A tourist draw. Need a Community Open Hearing Tabled**

**NEW BUSINESS: Mayor Patricia Williams**

- ✦ **Food Truck Policy Application Review: At the Planning Board meeting last night we had a discussion on the Food Trucks coming to a particular place of business regularly. Multiple trucks are coming but are not filling out a permit to be here. Permit is online. Discussion (health inspection, town permit) Property owners or business owners (write a letter to business owner) Discussed. Will write a letter adding in the policy and is easily accessible online.**

**COUNCIL MEMBERS REPORTS: Shirley Wilson:**

- ✦ **Cytel connecting 3900 homes through Yanceyville and Spectrum is working with them.**
- ✦ **Dominion Energy will be running a gas line across Caswell County, Eden, Rockingham, and Person County to the Hyco Lake Plant. Will be installed by 2026. Caswell County citizens will be able to tap into the lines. Will build a Natural Gas plant at Hyco Lake that is convertible to Hydrogen.**
- ✦ **PCC had a smooth fall opening. Golf Tournament that brought in \$30,000.00; CEAD Program is progressing; Health Science Project, PCC Plumbing Certification Class going on.**
- ✦ **Matthew Hoagland is no longer employed with Caswell County. (Position Opening)**
- ✦ **HR Position Opening**
- ✦ **Amanda Hodges: have given out two grants. TDA**

**CLOSE OF MEETING: Mayor Patricia Williams asked for a motion to adjourn the meeting. Commissioner Valerie Sottile motioned to adjourn the meeting and seconded by Commissioner Sherri Garrard. All members were in favor. Time: 8:27 p.m.**

**Next Meeting November 14, 2023**

**Minutes humbly submitted by: Shirley Wilson**