

MILTON NORTH CAROLINA TOWN HALL/TDH

TUESDAY: September 12, 2023----7:00 PM. Minutes

Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.

Thursdays- 4:00 pm.-7:00 pm. Payments Only

CALL TO ORDER:

Mayor Patricia Williams called meeting to order at 7:00 pm

This meeting is being recorded and I (Mayor Patricia Williams) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

PLEDGE OF ALLEGIANCE: Mayor Patricia Williams: Mayor Patricia Williams asked everyone to please stand for the Pledge of Allegiance.

PRESENT: Mayor Patricia Williams, Shirley Wilson, Town Clerk, Sharon Williams, Finance Officer, Commissioner Cathia Stewart, Commissioner Valerie Sottile, Commissioner Sherri Garrard,

ABSENT: Commissioner John Wallace Jr

APPROVALS: Mayor Patricia Williams called for approval of the **September 12, 2023, Agenda: Commissioner Valerie Sottile** asked to move the Ordinance Creating a Planning Board to the **October 2023 town meeting. Mayor Patricia Williams added two items (1) a letter concerning the water sewer overage fee to New Business and (2) add Jim Upchurch for appointment to the Planning Board under New Business. Commissioner Sherri Garrard** motioned to approve the **Agenda for September 12, 2023, with changes.** The motion was second by **Commissioner Cathia Stewart. All were in favor. Mayor Patricia Williams** asked for the approval of the **August 08, 2023, Minutes. Commissioner Valerie Sottile** motioned to approve the **August 08, 2023, Minutes, as they stand. Commissioner Sherrie Garrard.** second the motion. **All were in favor.**

MAYOR REPORT: Mayor Patricia Williams

- ✚ On Tuesday September 05, 2023, a meeting was held with the representatives of Withers Ravenel Engineering Firm to update the Town of Milton on progress for creating a PER (Preliminary Engineering Report) AMP (Assessment Management Plan) and a CIP (Capital Improvement Plan) progress is being made with an ending date of late October 2023.
- ✚ Disregard the Milton Zoom Meeting was sent out inadvertently.
- ✚ On Wednesday August 16, 2023, at 1:30 p.m. I (Mayor Patricia Williams) attended the Piedmont Triad Rural Planning Organization by zoom. The North Carolina DOT gave updates and there were no major updates for Division 7 the region we are in.
- ✚ On Thursday August 17, 2023, the Town of Milton hosted the Joint Commissioners meeting with all the Commissioners, County Commissioners, Town of Yanceyville, and Town of Milton, all presented updates on what was going on in the area.
- ✚ The next Joint Meeting will be held on Thursday November 16, 2023, at Co-Square at 6:00 p.m. for all newly elected Milton Officials.

STAFF REPORTS: Sharon Williams Presented the General Fund through August 2023 the Target was 17% for our Revenue we are at 3% and Expenditures 9% below target. Target is at 17%. Total Revenue \$3,413.00 and Expenditures \$9,380.00.

Water Sewer Fund: Revenue: Target is at 17% with Revenue 13% and Expenditures 20% through August 2023 (2 months) Revenue is \$18,874.00 and Expenditures \$29,204.00. \$10,330.00 over our Revenue. Major expenditures in the Water Fund: Fire Hydrant on East Street \$6141.00 and pipe work done at one of the residential homes \$5800.00. (Over Budget)

Bank Reconciliations: General Fund at the end of August 2023 was \$26,350.00. and with outstanding checks it is \$24, 323.00 as of last week. Water Sewer Fund statement balance \$38,573.00 and with outstanding checks \$32,512.00. North Carolina Capital Management Trust the (SCIF Fund) \$51,483.00 through the end of July 2023. No interest in August. North Carolina Capital Management Trust \$150,532.00 through the end of July. Bank Statements: Attached.

PUBLIC COMMENTS: Angela Upchurch/Wayne Bailey's Accomplishments

- ✦ Consider adopting the wild turkey mascot for the Town of Milton (Explained and Discussed)
- ✦ Capitalizing on a town's multifaceted history will increase avenues for marketing tourism.
- ✦ Milton has several assets: Thomas Day, Dan River, Milton Heritage Walking Trail, Claude Allen Plug Tobacco Factory, Moses Roper, C&B Evans, Wayne Bailey (Presented Information)

Shirley Wilson: New Website Update

- ✦ Lenice needs more pictures.
- ✦ Name a Domain
- ✦ Items in as a placeholder
- ✦ Mayor Patricia Town of Milton North Carolina-Commissioner Valerie Sottile Museum without walls
Town of Milton North Carolina Museum without Walls
Ask Leniece if Town of Milton North Carolina Museum without Walls would be too long for the Domain.
- ✦ Historical Homes (Pictures) Permission

NEW BUSINESS: Mayor Patricia Williams

- ✦ Ordinance Creating a Planning Board (Discussed Questions)
- ✦ Designation-Flood National Mapping (Identified) - If we do not join items will come back to the town. There is No cost to us for the Insurance. The Milton Town Clerk (Explained Officials are elected and changes) will oversee the ordinance. There are changes on page 25 (Section A- Article 6). I (Mayor Patricia Williams) will notify Matthew Hoagland. The Town Clerk will be made aware that part of the responsibility of the Milton Town Clerk is to manage the Flood Damage Prevention Ordinance (Job Description). It was motioned by Commissioner Sherri Garrard that the Flood Damage Prevention Ordinance be adopted and approved. The motion was seconded by Commissioner Valerie Sottile. All were in favor.
- ✦ Resolution of Intent for Flood Areas in the Town of Milton (Milton Town Clerk responsibility) (Federal Relief) Designated This requires my signature (Mayor Patricia Williams) and Town Clerk Shirley Wilson. It was motioned by Commissioner Sherri Garrard that the Resolution of Intent for Flood Areas in the Town of Milton be adopted and approved. The motion was seconded by Commissioner Valerie Sottile. All were in favor.
- ✦ North Carolina Main Street and Rural Planning Center (Discussion and Resolution)
- ✦ Meetings with the Department of Commerce, Town of Milton has been invited along with Business owners to different meetings trying to come up with ideas to make Main Street (Broad Street) more inviting. Milton Merchants Association has been organized. Asking the Town of Milton to approve them to come up with a plan that they think would benefit Milton. Will be submitted at the end of September 2023. No charge to the Town of Milton. They want the town to approve that the town will accept them, and an electronic copy of the assessment will be provided to the town.
- ✦ A Resolution requesting that we want the services of the North Carolina Main Street and Rural Planning Center to undertake the preparation of the community, economic positioning, implementation plan development. It was motioned by Commissioner Sherrie Garrard that we want the North Carolina Main Street and Rural Planning Center to create a plan and bring to the town. Commissioner Valerie Sottile seconded the motion. All were in favor.
- ✦ Proclamation for US Constitution: Sandra Alridge declaring December 17-23, 2023, as Constitution Week. It was motioned to approve September 17-23 will be declared Constitution Week. Constitution Week was to commemorate the 1787 adoption and signing of the United States Constitution. In 1955 the National Society Daughters of the American Revolution petitioned the Congress with a Resolution to set aside September 17-23 dedicated for observing Constitution Week. The annual celebration was established when signed in the log by President Dwight D. Eisenhower on August 02, 1956. Explained. It was motioned by Commissioner Cathia Stewart to approve September 17-23, 2023, will be declared as Constitution Week. Seconded by Sherrie Garrard Commissioner. All were in

favor. Mayor Patricia Williams read the document aloud.

- ✦ Letter concerning the Water Sewer Overage Fee: Explained: Documentation showed no leaks found on the property. (Discussion) Meter Reading showed leakage and was accurate. Put conditions in the policy (Amend) word specifically and direct. (False or Inaccurate Meter Readings) Discussion. Place on Agenda for October (Modify the Water Leak Relief Policy) Discuss amending the water Leak Relief Policy.
- ✦ Appointing Jim Upchurch to the Planning Board. (Former Commissioner, Resume, TDH, it was motioned by Commissioner Sherri Garrard to approve appointment of Jim Upchurch to the Planning Board. Seconded by Commissioner Cathia Stewart. All were in favor.



COUNCIL MEMBERS REPORTS: Shirley Wilson: EDC meeting September 11, 2023.

- ✦ PCC: First day of Fall Semester was a success.
- ✦ CCCOC: Hoedown September 23, 2023
- ✦ Amanda Hodges: TD Grants will be finalized this week.
- ✦ Town of Yanceyville: Dillard Apartments are moving forward. 911 Dedication was successful on September 11th. Dedication at the Airport in October 2023. (Extension of Runway.)
- ✦ TOWN OF MILTON: Shirley Cadmus gave an update on the festival and the Merchants Association.

CLOSE OF MEETING: Mayor Patricia Williams asked for a motion to adjourn the meeting. **Commissioner Sherri Garrard** motioned to adjourn the meeting and seconded by **Commissioner Valerie Sottile**. All members were in favor. **Time: 8:33 p.m.**

Next Meeting October 10, 2023

Minutes humbly submitted by: Shirley Wilson