

MILTON NORTH CAROLINA TOWN HALL/TDH

TUESDAY: April 12, 2022----7:00 PM. Minutes

Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.

Thursdays- 4:00 pm.-7:00 pm. Payments Only

CALL TO ORDER:

Mayor Patricia Williams called meeting to order at 7:00 pm

This meeting is being recorded and I (Mayor Patricia Williams) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

PLEDGE OF ALLEGIANCE:

- **Mayor Patricia Williams** asked everyone to please stand for the Pledge of Allegiance.

PRESENT: Mayor Patricia Williams, Shirley Wilson, Town Clerk, Sharon Williams, Finance Officer, Commissioner Cathia Stewart, Commissioner Valerie Sottile, Commissioner Sherri Garrard

Zoom: Commissioner John Wallace Jr

APPROVALS: Mayor Patricia Williams called for approval of the of the **April 12, 2022, Agenda:** Commissioner Cathia Stewart: Asked that Town Clerk Shirley Wilson give EDC Report for April 11, 2022. Commissioner Cathia Stewart asked for a discussion about citizens coming inside the Town Hall again instead of standing outside to pay their water bills. Mayor Patricia Williams stated it could be added under Old Business and discussed along with the Mask Mandate. Commissioner Valerie Sottile motioned to approve the Agenda for April 12, 2022, with the changes. The motion was second by Commissioner Sherri Garrard. Mayor Patricia Williams asked for the approval of the March 08, 2022, Minutes. Commissioner Cathia Stewart motioned to approve the March 08, 2022, Minutes, as they stand. Commissioner Sherri Garrard second the motion. All members were in favor of the amended agenda for April 12, 2022, and the March 08, 2002, minutes as they stand unanimously.

MAYORS REPORT: Mayor Patricia Williams:

- Please mark your calendars for the **joint Commissioners Meeting with the County Commissioners, Yanceyville Town Council and the Milton Town Board** in Yanceyville May 12, 2022, at 6:00 p.m. at the Co-Square.
- **The Agenda for the Town Meeting:** We are working on attaching it to the zoom link invite.
- **The Local Government Commission Module** will be held on **Wednesday April 27, 2022, May 04, 2022,** and if needed May 11, 2022. Times will be 2:00-4:00 unless otherwise posted. If May 11, 2022, is needed the time will be from 10:00 a.m.- 12:00 a.m.
- **Voted at the March 2022 Town Meeting the Mask Mandate** is now **optional** for any Town Hall Meeting.
- **Update on Milton Post Office:** The Milton Post Office has arrived. There is still work going on to get the foundation completed and also the stone put in and leveled. No official date has been set to when it will open.

- **High Street Baptist Church Crosswalk Update:** Crosswalk light is in good working order. Academy Street has been repaved and marked.
- **Late Payment Fees has already begun. They began in the April water invoices.** A delinquent payment charge is **\$10.00**. Payment is now due by the **25th** of each month.
- Professor Dick Hails and the Team from UNC Chapel Hill had a virtual focus group discussion on Wednesday March 30, 2022, to address possible improvements with the Town of Milton that will be added to the implementation of the draft of the Milton Comprehensive Plan.
- **The Milton Chamber of Commerce Members Breakfast in Milton for Chamber Members was held on Tuesday April 05, 2022, from 8:00 a.m.-9:30 a.m. Starting at the TDH Museum and moving to other locations for sneak previews of what is offered in Milton. There was about thirty people in attendance and was a momentous success. One of those that were in attendance was Representative Greg Meyer, County Commissioner Steve Ostricker, TDH Board President Twinkle Richmond Graves and many others. It was a wonderful opportunity for Caswell County natives to visit the town of Milton. It was amazing to hear how many people that live here in the County that had never visited Milton.**
- A meeting was held on Thursday March 31, 2022, at 1:00 p.m. by VIR to discuss the upcoming Music Festival on September 08-11, 2022. I attended and Mayor Pro-Tem John Wallace was unable to attend. The North Carolina Highway Patrol, Caswell County 911, Town of Milton, Virginia Department of Emergency Management, Virginia Department of Transportation, Halifax County Sheriff's Department, Virginia State Police were all in attendance. Plans for the traffic issues are still being discussed. Shuttle buses to transport people from the Virginia Fairgrounds to the VIR are still being worked out. It is a work in progress. There will be other meetings.

STAFF REPORTS: Finance Officer Sharon Williams:

- **Finance Officer Sharon Williams at the end of March 2022 the first report is General Fund: Target for Revenue is at 75% and Expenditures 70%. Revenue is at 89 % through March 2022. Want to transfer \$500.00 from Contingency in the Budget to FICA Medicare and Tax make sure there is enough to cover expenses for the rest of the year. Discussion Have the form for the Board to sign.**
- **Water Sewer Fund: Income 81% Expenditures 77% overall. A little above target. Budget adjustments need to be made and the form is ready to sign. I have to move some budget into the Water Sewer because we did not have enough Budget to cover all the expenses. (Explained and Discussed-16 Pumps had to be replaced unexpectedly.) More expenses than anticipated in the Budget.**
- **March main break on Academy. (C&J \$5,000.00 cost) Explained**
- **American Fund Act Funds has not changed.**
- **North Carolina Capital Management**
- **Bank Reconciliations: General Fund at the end of March 31, 2022, \$47,518.00 Outstanding Checks \$45,951.00**
- **Water Sewer Fund \$31,877.00 at the end of March 31, 2022, cash on hand \$23,890.00 (April 05, 2022) after outstanding checks \$18,278.00**
- **North Carolina Capital Management for the American Recovery Plan Act Fund the balance is \$23,425.00 (no interest) and the North Carolina Capital Management Trust Fund we have \$105,018.00.**
- **You have copies of the Bank Statements for the General Fund and the Water Sewer Fund. Any Questions? N/A Discussed water testing.**
- **Last week John Wallace, Shirley Wilson, and I (Sharon Williams) met and worked on**

the FYI for 2023. The Budget will be presented next month. Mayor Patricia Williams asked about the Budget line items moved to the Water Sewer and what type of cushion do these transfers give to the Water Repair and Maintenance for the end of the year. Explained and discussed. Asked for ideas to be shared with the Budget Committee.

PUBLIC COMMENTS: N/A

OLD BUSINESS: Commissioner Cathia Stewart: Discuss the residents paying their bills on the inside instead of waiting outside the door. Feel that people should not have to stand in the cold, rain or heat waiting to pay their bills. **Mayor Patricia Williams** stated in our last meeting our mask mandate was voted on and it was made optional therefore that would incorporate town meetings and Town Hall. If people want to have a mask on when they enter townhall they can or if they want to stand outside, they can. **Sherri Garrard** stated my thought is if **Shirley and Tiffany** are comfortable with people coming in.
Discussion

NEW BUSINESS:

- **Mayor Patricia Williams: New Business Application:** This application has to be approved by the town commissioners before this operation takes place. **The New Business Applicant is on zoom. Nancy Keeler (read information on Milton 66-Seasonal Garden Center) Christmas Trees** in the winter and **seasonal plants** for each season. **Questions and Answers.**
- **Mayor Patricia Williams** asked for a motion to approve the new business **Milton 66**. It was motioned by **Commissioner Sherri Garrard** and second by **Commissioner Valerie Sottile**. All were in favor.
- **Reviewing the Ordinance for usage of Crop Street and Leas Alley: Mayor Patricia Williams** explained what was discussed at the **Planning Board Meeting**. **Commissioner Cathia Stewart** asked a question about motorized vehicles. **Explained.** **Mayor Patricia Williams** asked for a motion to approve the **Ordinance for usage of Crop Street and Leas Alley**. It was motioned by **Commissioner Sherri Garrard** and second by **Commissioner Valerie Sottile**.
- **Discussion of Easement: Mayor Patricia Williams** states this **Easement** takes the responsibility of **Crop Street and Leas Alley and Liability of Crop Street and Leas Alley** away from the **Town of Milton** and gives that responsibility and liability to the **Milton Heritage Greenway Walking Trail Committee**. Therefore, with this **Easement** they will not own the property, but they would maintain, clear the property, and create the walking trail that they have said they would do. This takes the responsibility away from the town and put the responsibility on the **Milton Heritage Greenway Walking Trail Committee and also the Liability**. This **Easement** has to be recorded and notarized tomorrow. **Question: by Commissioner Cathia Stewart** concerning the resident driveway. **Mayor Patricia Williams explained.** We certainly do not want to interfere with any existing driveway. **(Section 3 in the Ordinance) Mayor Patricia Williams** asked for a motion to approve the **Easement for Crop Street and Leas Alley as it stands**. It was motioned by **Commissioner Valerie Sottile and Second by Commissioner Sherri Garrard. All were in favor.**
- **Approval of the Closed Meeting Minutes: Mayor Patricia Williams** asked for the approval of the **March 08, 2022, Closed Meeting Minutes**. **Commissioner Cathia Stewart** motioned to approve the Closed Meeting Minutes with the corrected spellings for March 08, 2022, and second by **Commissioner Sherri Garrard. All were in favor.**

COUNCIL MEMBERS REPORT: Town Clerk Shirley Wilson EDC Report for March 14, 2022

- **Cori Lindsay: Discussion:** Growth continues for co-Square adding more desks and co-worker.
- **May 14 Artist and Business** will be working together to share getting resources.
- 4P's in town organizing partners.
- **CEAD** continue to work on funding for project.
- **Discussion: Bryan Miller** reported Commissioners approved pay study on salaries. Minimum starting salary for any position \$30,000. .5% for every year of service blended rate. Bring all employees to 90% of

the minimum salary. Excludes those making over \$60,000. Seven percent for all employees not receiving at least 7% excluding those over \$60,000 and 2% for all employees over 60,000. Now have moved to Bi-Weekly payroll.

- **Spectrum** in process of turning internet on for people in **Carr Chapel area**.
- **Spectrum** applying for **Great Grant**.
- **Survey** will be conducted. Door to Door concerning **technical issues**.
- **PCC: Discussion: CEAD** accepting bids for excavating. **Phase 1 bids being accepted**. Maybe ribbon cutting ceremony in **May for CEAD**.
- **The BLAST** program will be expanding to another school for **Ag. Program**
- Working on enrollment issues for **Dan Rover Prison**. Need a male instructor.
- **Classes** may be adjusted due to increase in gas prices
- **Health Programs are growing**.
- **CCCOC: Amanda Hodges discussion: Amanda and Emily have been working on Strategic plan for the Chamber. The Visitor Center is growing and now have a post card to purchase.**
- **Trails are being worked on for different areas in the County**
- **Events: April 5 Connecting Caswell Breakfast- Thomas Day Milton**
- **April 12 Annual member meeting and Awards Banquet Yanceyville Pavilion**
- **April 22 Earth Day Kids Festival Yanceyville Pavilion 1-6 pm**
- **May 26 Bright Leaf Classic Annual Golf Tournament**
- **June 21 Connecting Caswell Breakfast Thomas Brother Oil Company.**
- **Welcome Center Manager Julian**—if planning a vacation will put a packet together for the area you are visiting with information.
- **Town of Yanceyville: Discussion: The Old Baptist Home** continues to deal with problems to get solved.
- **The Dillard project** getting bids for startup. A 15-million-dollar project. HUD grant was eight million
- **1st Friday will start May 6.**
- Town will have **July fireworks**. Planning to start.
- **Milton: Discussion: Bryan** asks for clarification of CARES guidelines for Milton. Shirley Wilson asked Bryan to contact Mayor Patricia Williams. She followed all State guidelines and consulted a lawyer.
- New member Shirley Cadmus. She will be replacing Gwen McGuire for her remaining term.
- Recommendation: Information needed from Shirley Cadmus. Address, phone number, email address
- and the date she was elected to Commission.
- Discussion: Positions added. Deputy County Manager---Melissa Williams, Assistant County Manager Aishia Gwen
- **April 12, 2022: Commissioner Bill Carter died over the weekend.**
- **CEAD received the Tobacco Trust Fund Grant**
- **Internet Access: Will continue to meet with Spectrum**
- **Earth Day Friday April 22, 2022-Pavillion Yanceyville N.C. 1:00-6:00p.m.**
- **Shred Day: April 22, 2022 @ 12-4 p.m.**
- **PCC Commencement Exercises** will be on **Roxboro Campus-Vet Program** starts after **July 4, 2022 (Veterinary technician)** PCC awarded money from the County and put into their **Capitol Budget** for repairs on the **K- Building-Working with the Piedmont Triad Region Council** on a new program **Triad Career Connect**. Take classes at PCC and pay students ages **18-26** to take basic classes **Forklift training, Basic Human Resource Development-Melissa Robins Danville EDC field trip to the new Casino in Cherokee. PCC will be training for ENT's -Public Safety Training Program targeted for 2023.**
- **Town of Yanceyville: ARP** money will be used for the old infrastructure. **Comprehensive Plan will be completed by July 1st. Public Hearing Shirley Deal stepped down from the EDC effective April 11, 2022. Shirley was made Lifetime Ex-officio. Shirley Wilson will finish out her term. Three cell towers last year June-July-August.**

CLOSE OF MEETING: Mayor Patricia Williams asked for a motion to adjourn the meeting.

Commissioner Valerie Sottile motioned to adjourn the meeting and second by **Commissioner Cathia Stewart**. All members were in favor. **Time: 8:30 p.m.**

Next Town Meeting May 10, 2022

Submitted by: Shirley Wilson, Town Clerk