

## MILTON NORTH CAROLINA TOWN HALL/TDH

**TUESDAY: July 11, 2022----7:00 PM. Minutes**

**Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.**

**Thursdays- 4:00 pm.-7:00 pm. Payments Only**

### CALL TO ORDER:

**Mayor Patricia Williams** called meeting to order at 7:00 pm

This meeting is being recorded and I (Mayor Patricia Williams) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

### PLEDGE OF ALLEGIANCE:

- **Mayor Patricia Williams** asked everyone to please stand for the Pledge of Allegiance.

**PRESENT:** Mayor Patricia Williams, Shirley Wilson, Town Clerk, Sharon Williams, Finance Officer, Commissioner Cathia Stewart, Commissioner Valerie Sottile, Commissioner Sherri Garrard,

**ABSENT:** Commissioner John Wallace Jr

**APPROVALS:** **Mayor Patricia Williams** called for approval of the **July 11, 2023, Agenda: Commissioner Valerie Sottile** motioned to approve the **Agenda for July 11, 2023.** The **motion was second by Commissioner Sherri Garrard. All were in favor. Mayor Patricia Williams** asked for the approval of the **June 13, 2022, Minutes. Commissioner Valerie Sottile** motioned to approve the **June 13, 2022, Minutes, as they stand. Commissioner Sherri Garrard.** second the motion. **All were in favor. Mayor Patricia Williams** asked for the approval of the **June 20, 2023, Special Meeting Minutes. Commissioner Sherri Garrard** motioned to approve the **June 20, 2023, Special Meeting Minutes. Commissioner Cathia Stewart** second the motion. **All were in favor.**

### MAYOR REPORT: Mayor Patricia Williams

- ✚ On Friday June 23, 2023, Town Clerk Shirley Wilson, and I (**Mayor Patricia Williams**) attended a meeting with the North Carolina Department of Commerce Main Street and Rural Planning Center Division. A tour of Broad Street took place.
- ✚ A report from the North Carolina Department of Commerce Main Street and Rural Planning Center Division will be coming at the end of September with suggested Economic Development Assessments for Broad Street.
- ✚ On Thursday June 08, 2023, Town Clerk Shirley Wilson, and I (Mayor Patricia Williams) attended the International Economic Development Council meeting held in Yanceyville, North Carolina to formulate recommendations to the Caswell County Board of Commissioners for the Pelham Industrial Park.

- ✦ On Monday July 10, 2023, a meeting was held with the representatives of Withers Ravenel Engineering Firm to update the Town of Milton on progress for creating a PER and AMP (Assessment Management Plan.)
- ✦ The next updating meeting with Withers and Ravenel will be August 01, 2023, at 10:00 a.m. here at Town Hall and by Zoom.
- ✦ Sherriff Durden will be in the Town of Milton on July 20, 2023, at 6:00 p.m. at the High Street Baptist Church to discuss any concerns residents may have.
- ✦ The Caswell County Tourism Authority (TDA) is going to be offering Grants to anyone in Caswell County that is promoting tourism. The website to ask for an application is: [hello@visitcaswell.com](mailto:hello@visitcaswell.com) or by calling (336) 933-1889.
- ✦ This notification is for all residents. The Milton Planning Board has one vacancy to be filled immediately. If anyone is interested in applying for the position, please email: [miltontownhall1@gmail.com](mailto:miltontownhall1@gmail.com) or call the Milton Town Hall at 336-234-0030 or stop by the Town Hall on Tuesdays or Thursdays to pick up an application.
- ✦ **2023 Municipal Election Candidate Filing**  
**Candidate Filing Begins: July 7, 2023, 12:00 Noon**      **Candidate Filing Ends: July 21, 2023 12:00 Noon**  
**Location: Caswell County Board of Elections**  
**140 Main St. Yanceyville, NC 27379**
- ✦ **For more information contact Robert Webb, Director at the Caswell County Board of Elections**

**STAFF REPORTS: Sharon Williams Presented the General Fund through June 2023 the Target was 100% for our Revenue 102% and Expenditures 89%. Total Revenue versus Expenses at the end of June 2023 is \$30000.00.**

- ✦ No monies transferred this year into the Water Fund.
  - ✦ **Water Sewer Fund: Revenue 100% Explained and Expenditures 82% (ARP Funds Reserved)**
  - ✦ Explained the question asked by Commissioner Valerie Sottile concerning the Plant Blowers and Assemblies
- Bank Reconciliations: General Fund at the end of June 2023 was \$29,158.73 and as of last Tuesday last week the amount was \$28,488.00. (Outstanding Checks) Water Sewer at the end of June 2023 the amount was \$50,575.00 and as of last week the amount was \$49,384.00. North Carolina Capital Management Trust the (SCIF Fund) Interest for May 2023 was added \$214.13—\$51,053.71. The Capital Management Trust Account at the end of May with the transfer of \$20,000.00 do not have June 2023 interest yet. Amount in account \$149,349.00. Transferred the ARPA Funds to the Water Sewer Funds.20,000.00 additional funds in the Water Sewer Fund.**
- Bank Statements:**
- ✦ **Fire Hydrant on Lea's Street that needs to be replaced. Mullins Utilities LLC \$6,140.90 includes everything. (Received two Bids) Discussion Mayor Patricia Williams called for a motion to replace the fire hydrant on Lea's Street. Commissioner Sherri Garrard motioned to accept Mullins' bid to replace the fire hydrant on Lea's Street for \$6,140.90. Commissioner Cathia Stewart seconded the motion. All were in favor.**

**PUBLIC COMMENTS: N/A**

**OLD BUSINESS: Commissioner Valerie Sottile and Commissioner Sherri Garrard**

**New Milton Website:**

**Commissioner Sherri Garrard contacted Civic Plus waiting for a call back.**

- ✦ Talked to someone else and explained the draft and sent the draft.
- ✦ The person will get back to Commissioner Sherri Garrard tomorrow July 12, 2023, will ask which platform she uses.
- ✦ Shirley Wilson, Town Clerk set up a Zoom Conference meeting with Lenience Lane (Small Town Soul)
- ✦ talked about the WIX drop box to send pictures. Annual billing **\$300.00-\$325.00.**
- ✦ Set up with emails a monthly billing of **\$27.00** through the **WIX Platform.**
- ✦ Main cost of the website the Task Core, Tabs, Headings, Picture, Colors, Fonts, and Galleries will be

**\$1500.00** to **\$2,000.00** one-time fee.

- ✦ The Administrator appointed could cut and paste information as needed. If Leniece Lane takes pictures, there will be a cost. We will send it to the drop box.
- ✦ WIX has the **SSI Security** that is needed. It is already embedded.
- ✦ It should take 60-90 days to launch. Completion between mid-August and the end of August with one in person training
- ✦ After the site is launched Laniece will give a training no charge

**Mayor Patricia Williams** asked for a motion to move forward with what we find out from Commissioner Sherri Garrard's response on cost and go with the most for the least cost website. Commissioner Valerie Sottile motioned to move forward with what we find out from Commissioner Sherri Garrard's response and go with the most for the least cost.

Commissioner Cathia Stewart seconded the motion. All were in favor.

#### **NEW BUSINESS: Mayor Patricia Williams**

- ✦ **The Joint Commissioners meeting on August 17, 2023, will be held at the TDH Union Tavern and hosted by the Milton Board of Commissioners.**
- ✦ **OB Catering has turned in a quote and Commissioner Cathia Stewart will ask All in the Family for a quote. The budget is \$400.00 maximum.**

#### **COUNCIL MEMBERS REPORTS: Shirley Wilson presented the EDC report.**

**Deputy County Manager Melissa Williamson presented the County Managers report.**

- ✦ IEDC {International Economic Development Council} was here in the county on June 12th-14<sup>th</sup> with many individuals and agencies. The EDC meeting was held at the Caswell Pines, so many of you attended and were able to give input to the IEDC They met with local business owners here in the county such as North Village, Caswell Mercantile, Ace Hardware and others were invited. They met with some of the local farmers, Ag Ext., Commissioners, Caesars Palace, tourism {historical association, TOA}, workforce development, Town of Milton, and the Town of Yanceyville. We had a lot of participation and appreciate everyone's input. They were given a tour of the Yanceyville and Pelham Industrial sites and a tour of Milton. The IDEC presented the Board with a presentation on the 14<sup>th</sup> of June 2023 about the strengths and opportunities here in Caswell.
- ✦ **The County Manager** submitted the initial project worksheets this morning July 10, 2023, to Golden Leaf. Two projects were received: PCC and Caswell County Cooperative Extension.
- ✦ Will hear back from Golden Leaf on July 19<sup>th</sup> or the 20<sup>th</sup> to review the projects. On August 10<sup>th</sup> by noon the County Manager will submit the final list of projects to Golden Leaf. February 1<sup>st</sup>, 2024, Golden Leaf will review the applications and award funds for the projects.
- ✦ Internet Update: County Manager said he will be meeting with Spectrum sometime next week.
- ✦ Spectrum will be done in the county in a month and a half.
- ✦ Spectrum has been awarded 606 addresses through the second round of the Great Grant.

#### **PCC: Dr. Senegal**

- ✦ **DRF** awarded the **CEAD program two million dollars.**

#### **ELECTION OF EDC OFFICERS:**

- ✦ **Alvin Foster, Chairperson**
- ✦ **Laura Picardo, Vice Chairperson**
- ✦ **Shirley Wilson, Secretary**

**CLOSE OF MEETING: Mayor Patricia Williams** asked for a motion to adjourn the meeting. **Commissioner Valerie Sottile** motioned to adjourn the meeting and seconded by **Commissioner Sherri Garrard**. All members were in favor. **Time: 7:54 p.m.**

**Next Meeting August 08, 2023**

**Minutes humbly submitted by: Shirley Wilson**