

MILTON NORTH CAROLINA TOWN HALL/TDH

TUESDAY: November 14, 2023---7:00 PM. Minutes

Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.

Thursdays- 4:00 pm.-7:00 pm. Payments Only

CALL TO ORDER:

Mayor Patricia Williams called meeting to order at 7:00 pm

This meeting is being recorded and I (**Mayor Patricia Williams**) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

PLEDGE OF ALLEGIANCE: **Mayor Patricia Williams** asked everyone to please stand for the Pledge of Allegiance.

PRESENT: **Mayor Patricia Williams, Shirley Wilson, Town Clerk, Sharon Williams, Finance Officer, Commissioner Cathia Stewart, Commissioner John Wallace, Commissioner Sherri Garrard**

SWEARING IN OF NEWLY ELECTED OFFICERS

Mayor Patricia Williams: Administering the Oath of Office to the newly elected officers from the North Carolina Constitution Article VI- Section VII Do you **Name solemnly swear or affirm that you will support and maintain the Constitution and the laws of the United States and the Constitution and laws of North Carolina not inconsistent therewith and that you will faithfully discharge the duties of the Office of (Commissioner) (Mayor) so help you God.**

- 1. Sherri Garrard- Commissioner**
- 2. Jackie Jefferies- Commissioner**
- 3. Steven Lattime- Commissioner**
- 4. Robert Palmer-Commissioner**
- 5. Angela Daniel Upchurch--Mayor**

Five Minute Recess

ABSENT:

Newly Elected Mayor **Mayor Angela Upchurch** called the meeting to order.

APPROVALS: **Mayor Angela Upchurch** called for approval of the **November 14, 2023, Agenda: Commissioner Bob Palmer** motioned to approve the **Agenda for November 14, 2023.** The motion was second by **Commissioner Steven Lattime.** All were in favor. **Mayor Angela Upchurch** asked for the approval of the **October 10, 2023, Minutes.** **Commissioner Sherrie Garrard** motioned to approve the **October 10, 2023, Minutes, as they stand.** **Commissioner Jackie Jeffries** second the motion. All were in favor.

MAYOR REPORT: Mayor Angela Upchurch

- +** Grateful to be here and happy to serve. **Mayor Angela Upchurch** asked for the Financial Report from **Sharon Williams**

STAFF REPORTS: Sharon Williams Presented the General Fund through 4 months of the year to the end of October 2023 First Quarter the Target was 33% for our Revenue 2% below budget and Expenditures 24%. Total Revenue \$3,099.00 and Expenditures \$5180.22

Water Sewer Fund: Target 33% Revenue 27% Explained and Expenditures 33% Revenue \$39,368.00 Expenditures \$48,069.00

Audit was accepted October 10, 2023, and the auditor will be here next month to present the audit. Paid the Auditor. New Contractor Jesse Mullins in Mike Beuhler's position. Maintenance is the highest cost that we have.

The General Fund and the Water Fund are completely separate Funds.

Bank Reconciliations: General Fund at the end of October 2023 \$28,284.00. and as of last Tuesday October 03, 2023, the amount was \$24,889.00. (Outstanding Checks) Water Sewer at the end of October 2023 the amount was \$42,125.00 and as of last week October 03, 2023, the amount was \$33,174. 00 North Carolina Capital Management Trust the (SCIF Fund) Interest for October 2023 N/A \$51,712.00 The Capital Management Trust Account (does not have October 2023 interest yet.) Amount in account \$151,853.00.

General Fund and Water Fund Bank Statements: Attached

1. Elect Mayor Pro Temp
2. Copy of the Charter
3. Two Commissioners to be signers on the checks.
4. Sheet for phone numbers, email addresses, home addresses, social security numbers
5. Engineering Consultants (explained) Approve Patricia Williams and John Wallace to stay on this project. Motion to approve these people to stay on this project by Sherri Garrard and seconded by Bob Palmer. All were in favor.
6. North Carolina Capital Management Trust with the Carolinas has a seminar by zoom meeting planned for December 7, 2023.
7. Harold Owen: North Carolina Legal Municipalities: Met with Patricia Williams, John Wallace, and I last month but he wants to meet with the new board. He is truly knowledgeable of everything that is going on in North Carolina. He knows about our problems and issues with the water system. Set up a meeting for Tuesday December 5th and Sharon Williams will contact the board members.
8. Richard Marvin is with the North Carolina Legal Municipalities also. He met with us and wanted to meet with the board also. This is concerning **Grant opportunities**. He wants to meet as soon as possible. Sharon will try to set up a meeting the same day.
9. Auditor Tony Brewer from Lexington North Carolina will be here for the December meeting to discuss the Audit.
10. Town Attorney is John Thomas, Yanceyville N.C.
11. Mike Beuhler, the water maintenance person, has been extremely ill. We have Jesse Mullins working on the water problems. Jesse owns his own company. We need to have two board members to be put on the water bills as contact for water issues. Steven Lattime volunteered to be one of the contact people. Sherri Garrard volunteered to be the second contact person.

PUBLIC COMMENTS: Roxanne Palmer, Milton Planning Board

- + Want to thank the Mayor and Commissioners for all their efforts.
- + Three vacancies and three applicants
- + The body of the Planning Board has not changed.

OLD BUSINESS:

- + **Town Clerk Shirley Wilson: New Milton Website:** We met with Leniece, and she launched the Milton website. Everyone is welcome to go to that site and we still have a page on the Yanceyville site. There you will find the Milton documents (Agendas, Minutes, Ordinances and Policies). We will be able to add items such as the new Board of Commissioners, Mayor, new businesses, activities, and events planned in Milton.
- + I (Shirley Wilson) will need your email addresses and telephone numbers you would like to appear on the site.
- + **Discussion on Revision of the Water Leak Relief Policy** a continuation of an extensive coverage and past concerns. Commissioner Bob Palmer shared a proposed revision statement for the water leak Relief Policy.

Commissioner Bob Palmer read the revision. All agreed on adding the additional statement. (Discussion) It was by motioned Commissioner Jackie Jeffries to accept the proposed revision submitted by Commissioner Bob Palmer. Commissioner Steven Lattime seconded the motion. All were in favor.

NEW BUSINESS: Mayor Angela Upchurch

- ✦ **Appointment of Mayor Pro Tem. Commissioner Bob Palmer, all were in favor of Commissioner Bob Palmer being the Mayor Pro Tem.**
- ✦ **Appointing a Deputy Finance Officer/Budget Officer: Commissioner Bob Palmer**
- ✦ **Joint Commissioner meeting will be held Thursday November 16, 2023, at Co-Square**
- ✦ **Appoint a commissioner to serve on the EDC (Economic Development Commission Board) Meet on the 2nd Monday each month at 1:00 at the Municipal Building: Volunteer Commissioner Jackie Jeffries**
- ✦ **Roxanne Palmer explained the Planning Boards Purpose: Commissioner Jackie Jeffries volunteered to serve first; Commissioner Steven Lattime second; Commissioner Bob Palmer third; and Commissioner Sherri Garrard fourth.**

COUNCIL MEMBERS REPORTS: Shirley Wilson:

- ✦ **Lighting of the Christmas Tree in Yanceyville December 02, 2023.**
- ✦ **CEAD Program is progressing; Health Science Project, PCC Plumbing Certification Class going on.**

CLOSED MEETING: Mayor Angela Upchurch: North Carolina General Statue 143-318.11 Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required: (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. Commissioner Sherri Garrard motioned to go into a closed meeting and seconded by Commissioner Bob Palmer. All were in favor. 8:30 p.m.

EXIT: Non-Board Members

Meeting reconvened: Mayor Angela Upchurch calling the meeting back in session.

Discussed closing the town hall for Thanksgiving Holiday: Town hall will be closed all week November 20-26, 2023.

CLOSE OF MEETING: Mayor Angela Upchurch asked for a motion to adjourn the meeting. Commissioner Jackie Jeffries motioned to adjourn the meeting and seconded by Commissioner Sherri Garrard. All members were in favor. Time: 8:45 p.m.

Next Meeting December 11, 2023

Minutes humbly submitted by: Shirley Wilson